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Executive Registry
77-4190/1

5 May 1977

77-10.2

MEMORANDUM FOR: Mr. B. C. Evans
Executive Secretary

FROM :
Secretary to AD/DCI/IC

SUBJECT: : Minutes of the Morning Meeting and the Director's
Daily Journal

The decision has been made by Mr. McMahon that I will be the custodian of the Minutes of the Morning Meeting as well as the Director's Daily Journal. I would appreciate it, therefore, if you could make sure that both are sent directly to Mr. McMahon so that I can keep track of what has been received and where they are. For the past several days the Executive Registry has been sending them to Admiral Murphy's office and this has caused a little confusion.

I can, of course, return a week's accumulation to you as you requested; however, in the interest of cutting down on the paper traffic between here and the Headquarters building, I could destroy them here instead of sending them back to you to destroy. Please advise.

77-10.2

Journal request go to

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SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM			
UNCLASSIFIED	CONFIDENTIAL	SECRET	
OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	DATE	INITIALS
1	DDC 1		
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3	C/ER		
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ACTION	DIRECT REPLY	PREPARE REPLY	
APPROVAL	DISPATCH	RECOMMENDATION	
COMMENT	FILE	RETURN	
CONCURRENCE	✓ INFORMATION	SIGNATURE	
Remarks:			
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237

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